

ROTARY CLUB OF SWARTHMORE

EXECUTIVE BOARD MEETING

October 19, 2021

		Attended	Excused
President	Kathryn Jones, MD	X	
President-Elect / Fund Raising	Heather Saunders	X	
President Nominee	Greg Brown	X	
IPP – Past President / Sergeant-of-Arms	Bill Hale	X	
Club Executive Secretary	Brian Casey	X	
Treasurer	Theresa O'Malley	X	
Secretary	Brian Craig	X	
Rotary Foundation Chair	Barbara Whitaker-Shimko	X	
Membership Chair	Carr Everbach	X	
Speaker Program	Hillard Pouncy	X	
International Chair / Gundaker	Anne Hansen	X	
Service Projects Chair	Lori Markusfeld	X	
Public Relations Chair	Perri Evanson	X	
Grants Committee / Rotary Trust Chair	Betty Ann Flynn	X	
CTEP Chair	Ken Wright	X	
Climate Chair	Dave Firn	X	
Karen Mazzarella-Russo, Assistant District Governor	District Updates	X	

Guests: None

The meeting was called to order at 6:00- p.m. by Kathryn Jones, President 2021-22.

Opening Remarks: President Kathryn Jones

- Kathryn welcomed everyone and thanked them for attending. She noted the action items were few. There is one financial report regarding past dues that needs attention.

Secretary's Report: Brian Craig

- On a motion by Barbara Whitaker-Shimko, second by Ken Wright, the minutes were approved. Brian Casey and Greg Brown abstained as they did not attend the meeting.

Treasurer's Report: Theresa O'Malley

1. Theresa was not immediately available.
2. Kathryn Jones referred to the email distributed earlier titled "Rotary+Club+of+Swarthmore_AR+Aging+Summary." Kathryn noted Theresa O'Malley had generated a report indicating dues were owed in the approximate amount of \$10,000 going back to 2019.
 - a. Kathryn noted some members tried to reconcile their financial records with the report and the data was inconsistent.
 - b. The report noted most members owed money while some had overpaid.

- c. As noted in earlier discussions the reliability of the data are questionable. Kathryn believes the data are incorrect. She noted that had the financial situation been as indicated the club would have not been able to pay bills.
 - d. Bill Hale, immediate past president, commented that Sonya Pappas, the previous treasurer, had looked at this issue and determined the past due balances would be ignored due to the unreliability of the records.
 - e. The age of the records was questioned. Kathryn noted they went back to at least 2019 but the exact past due dates are undetermined.
 - f. Kathryn noted members should not be asked to make payments based on unreliable data. She further noted Theresa spent several weeks trying to reconcile the information.
 - g. Kathryn noted she wanted a decision to be made in a responsible manner in total transparency so it is fair to the entire club.
 - h. Brian Casey asked if the data was accurately transferred from Quick Books to DACdb. Bill Hale noted the information in Quick Books was unreliable prior to accounts being transferred to DACdb. It was noted we are no longer using Quick Books but are using the financial module of DACdb.
 - i. Ken Wright moved to accept the previous treasurer's assessment and not use the balances from Quick Books and to eliminate the past due balances. The motion was seconded by Perri Evanson. The motion passed unanimously.
3. Carr Everbach asked if there was a way for members to go to DACdb to check their payment records. Brian Casey noted you should be able to see your individual records.
 4. Kathryn noted we need to have a procedure to contact people who have not paid their dues 30 days out, 60 days out, etc. She will discuss it with Theresa.
 5. Kathryn noted the tax statements for 2020 have been completed and submitted.
 6. There was a discussion about having the financial review in light of the past dues discrepancy. It was noted Theresa was having difficulty finding someone to conduct the financial review but it was generally agreed it should be pursued.

Committee Reports:

Chester Trades Education Project: Ken Wright

1. Ken reported he cannot report how many people they have due to various problems.
 - a. Ken noted someone applying for a Federal grant at Delaware County Community College must have filed an IRS Form 1040. Many of the applicants have not submitted tax returns. Some of the applicants have been given misinformation regarding the reporting of their income. Ken noted they can file a 1040 noting no income and fulfill the requirements.
 - b. Ken noted there was a problem with reporting some things online and not knowing it was done.
 - c. Ken noted the problems are being addressed and 14 enrollees are attending class.
 - d. Ken expects the first 14 students to complete the 1st Cohort.
 - e. Kathryn noted 9 or 10 have completed all their paperwork. Others were slow to complete the paperwork due to the misinformation noted above.
2. Kathryn noted John Linder has been reinducted as an adjunct professor at Delaware County Community College and is teaching a student success course which is required for an associate's degree. It is felt the course is important for the students because it teaches them about time

management, proper study methods, job applications and interviews. He is teaching this at both DCCC and in Chester.

3. Kathryn noted the safety issues mentioned at last month's board meeting have been addressed.
4. Kathryn noted a leadership meeting will be held November 28th to discuss Cohort 2 which will be starting in January 2022.
5. Kathryn was at Delaware County on Monday October 18th participating in the filming of a video which included a segment about CTEP. Kathryn will send out a link once it is completed.

Climate and Environment: David Firn

1. David reported the first official climate action event on Saturday, October 16th which was a Chester-Ridley-Crum (CRC) Watersheds Association sponsored planting at Newtown Square. The plan is to have it be a native plant arboretum. David thought the club should solicit students to participate in future events.
2. The committee met last week to consider things in which the club could be involved including energy, closer coordination with CRC, and food insecurity.
3. There will be a CRC Science On Tap event at a brewery in Aston on Thursday, October 28th.

Fund Raising: Heather Saunders

1. The committee has no formal report this month.
2. Heather had emailed Theresa asking for information on CTEP, Gundaker, and Happy Dollars. Theresa stated she has not yet compiled the information but will have it soon.
3. Betty Ann Flynn provided an update. CTEP money raised is \$30,615 with expenses of \$7,327.84, so there is \$23,287.16 in the CTEP account. More funds are expected shortly. Betty Ann noted this included the \$1,000 received from Gundaker and the \$1,000 club match. Karen Mazzarella-Russo noted another \$1,000 would be coming from Gundaker from the Chester Club request.

Grants: Betty Ann Flynn

1. Betty Ann reported the \$1,000 grant to the Making A Change group was previously approved and the check has been written. The Making A Change group have a project funded by the Delaware County Community Development block grant to offer services to the youth and adults within the Chester area. There are many participants. They focus on social and emotional skill development, mentorship, career preparations, school engagement, and group workshops. Topics include financial literacy, health and wellness.
2. There are no other grant requests at this time.
3. Betty Ann then reported on the Swarthmore Charitable Trust. See below.

Gundaker: Anne Hansen

- There will be a Gundaker meeting on November 1st.

International Service: Anne Hansen

1. The committee met on October 18th.
2. There was a lively discussion about working with the Chester Rotary Club. The committee is committed to working with them. The Chester Club has a long way to go before they are ready to submit an actual global grant.
3. They are looking at a program called The Shepherd's Heartbeat. It was founded in 2014 by Clarisse Richards who got caught in an uprising in Liberia. Part of the process is developing a relationship with the Rotary Club in Monrovia, the only place in Liberia with a Rotary Club.
4. The committee is trying to determine an amount of money that would be beneficial for this project.
5. Heather Saunders reiterated the desire to support the Chester Rotary's project. She noted the Shepherd's Heartbeat appeared to be supporting existing charities in Liberia including the United Methodist Church and efforts may be better directed to the United Methodist Church.
6. Kathryn emphasized supporting the Chester Rotary Club in recognition of their support for our club and CTEP. Kathryn noted there is also another project to help in Nigeria.
7. Anne Hansen reported there are plans to attend meeting with the Chester Rotary to solidify planning for the international projects and assisting in application for global grants.
8. Kathryn mentioned the polio eradication efforts and Purple Pinky Day on October 24th in Media. Karen Mazzarello-Russo invited all Rotary clubs to participate and all money raised will be sent to Polio Plus.
9. Anne Hansen will be doing the Rotary Moment at this week's club meeting and will focus on Polio Plus.

Membership: Carr Everbach

1. Carr reported Minglefest netted four (4) yeses for club membership (Dorothy Gelb, Marv Gelb, Mary Payne and Chris Proctor) and some others who expressed interest.
2. Membership efforts are going well.
3. Carr is looking for a way to connect back to the high school to get Interact going again as well as Rotoract. Lori Markusfeld made contact with Strath Haven High School and reported they do have an active Interact club. Lori is willing to be the liaison with the high school.
4. Carr reported Jeannine Osayande has officially applied for membership.
5. Carr urged the members to continue their recruitment efforts. Some possible contacts were discussed. Potential members should be encouraged to participate in a Zoom meeting to learn about the club.
6. Kathryn noted the next Club Assembly is November 18th and it would be a good time to induct new members.

Public Relations: Perri Evanson

1. Perri is working on Rotary Minutes every week.
2. Perri attended Minglefest and is collecting photographs for Rotary Minutes and for a possible article in *The Swarthmorean*. There is a special interest of the Gelbs in front of the sign welcoming them.

Rotary International Foundation: Barbara Whitaker-Shimko

1. Barbara had planned to start the campaign in January to avoid confusion about when the funds are credited, however, with information coming from the Rotary District people have already started contributing. As a result the first mailing will be sent November 1st.
2. The committee is looking at members who give online or who give significant amounts to recognize them and get them to be Paul Harris Fellows.
3. Kathryn is confident we will reach the 100% giving level. A deadline for reaching the 100% goal was discussed.
4. It was noted the dues notice had a line specifically for the Rotary Foundation donation. Theresa O'Malley explained those funds are accounted for separately. Theresa and Barbara will coordinate efforts to report and acknowledge these donations.

Service Projects: Lori Markusfeld

1. Lori noted the CRC project previously reported by David Firn and stated it was very well organized. Lori asked the organizer to keep her informed of future events.
2. Head Strong clean up day is October 30th. The Interact Club will be invited to participate.
3. November 6th in Project CURE. The Interact Club will be invited for this event as well, possibly for the afternoon session.
4. Pat Francher has been contacted regarding Home For The Holidays to insure it is still being held. Swarthmore Rotary has traditionally sponsored the event. There was a discussion about the providing of the hot chocolate and its cost. Lori will examine purchasing the containers for the hot chocolate and preparing it for the event. The containers could be used for other events including the Fun Fair. The latest information is the event is scheduled for December 4th. Kathryn informed Theresa an invoice for the containers may be forthcoming and the expense was authorized.
5. An event based around the Thanksgiving holiday was discussed, perhaps something centering on food insecurity. Providing assistance to Chester East Side Ministries or City Teams is a possibility.

Speaker Program: Hillard Pouncy

1. Hillard asked about the possibility of in person club meetings. Kathryn expressed a desire to do so but there are no immediate plans for in-person meetings before the spring based on current conditions. Hillard stated some potential speakers would prefer a live audience.
2. Hillard reported the superintendent of the Wallingford Swarthmore School District wants to reschedule. That time is now planned for classification talks.
3. Speakers have been scheduled for the rest of the calendar year.
4. Committee members have actively participated in recruiting speakers.

Swarthmore Rotary Charitable Trust: Betty Ann Flynn

1. The Charitable Trust has a checking account balance of \$10,385.45, statement savings of \$6,730.59. CD accounts of \$56,910.81 for a total of \$74,026.85. \$24,000 is deducted for the 5-year Scholarship Commitment for a balance of \$50,026.85.
2. Betty Ann's report was included in the committee reports.

3. Betty Ann wanted to make sure the CTEP funds are reported separately but they are in the same account.
4. A Charitable Trust meeting is scheduled for Thursday, October 21st, following the regular club meeting.

Youth / New Generations: TBD

1. Kathryn stated this position has yet to be filled but noted Lori Markusfeld's willingness to be the liaison with Strath Haven High School.
2. Kathryn reported RYLA is scheduled and our club has committed \$1,850 for student attendance. Brian Casey reported the planning for RYLA is ongoing.

Treasurer's Report (continued): Theresa O'Malley

1. Theresa joined the meeting after the treasurer's report had been presented. She was updated about the dues discussion by Kathryn. Theresa was informed of the board's decision to eliminate the past due balances. Theresa reported the balances from Quick Books were never transferred over to the DACdb financial module. As a result the dues records are starting fresh as of July 1, 2021. There is no historical information in DACdb.
2. Dues are being paid. Currently there are 5 people who have not submitted their dues. Theresa will follow up with them.
3. The current club balance is \$15,584. No expenses have been paid since the last board meeting.
4. Theresa noted the names of those who have not yet paid their dues are people she has not seen at meetings. They may be inactive.
5. The need for the financial review was discussed. Karen Mazzarello-Russo provided Theresa with a contact who is willing to perform the review.
6. Kathryn approved a bill for \$125 from Swarthmore Flower and Gift Shop for the Sunshine activity.
7. Kathryn received a request from the ABC House for Luminaria printing. The club has traditionally funded this expense. The bill for \$155.05 was approved.

District Updates: Karen Mazzarella-Russo

1. Karen reiterated November 1st is the next Gundaker meeting. Kathryn Jones will be asked to speak about CTEP for 5 to 10 minutes at that meeting.
2. Karen again mentioned the Purple Pinky event for Polio Plus.
3. The District Conference is scheduled for April 22 – 24, 2022 in Hershey, PA. Karen is doing the House of Friendship where the CTEP project can be showcased.
4. The Rotary Leadership Institute is November 6th. The \$25 fee will be paid by District 7450 for those who want to attend. It is a virtual session.

Old Business:

- None

New Business:

- None

Adjournment: The meeting adjourned at 7:21 p.m.

The next board meeting is scheduled for November 16, 2021, at 6:00 p.m. via ZOOM.

Respectfully submitted,

Brian Craig
Swarthmore Rotary Secretary 2021-22